

**WuXi AppTec Co., Ltd.**  
(the “Company”)

**SHAREHOLDERS’ COMMUNICATION POLICY**

**1 PRINCIPLES**

- 1.1 The Company is committed to providing shareholders of the Company (the “**Shareholders**”) and other stakeholders (including potential investors) with balanced and understandable information about the Company.
- 1.2 The Company’s board of directors (the “**Board**”) should be responsible for:
- maintaining an on-going dialogue with Shareholders and encouraging them to communicate actively with the Company; and
  - establishing this Shareholders’ Communication Policy (the “**Policy**”) and reviewing the Policy on a regular basis to ensure its effectiveness.

**2 PURPOSE**

- 2.1 The Policy aims to:
- promote effective communication with Shareholders and other stakeholders;
  - encourage Shareholders to engage actively with the Company; and
  - enable Shareholders to exercise their rights as shareholders effectively.

**3 SOURCES OF COMMUNICATION**

**3.1 Corporate Communication**

- 3.1.1 “Corporate Communication” as defined under the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Hong Kong Stock Exchange**”) (the “**Hong Kong Listing Rules**”) refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the following documents of the Company: (a) the directors’ report, annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- 3.1.2 The Corporate Communication of the Company will be published on the Hong Kong Stock Exchange’s website ([www.hkex.com.hk](http://www.hkex.com.hk)) in a timely manner as required by the Hong Kong Listing Rules.

3.1.3 Corporate Communication will be provided to Shareholders and non-registered holders of the Company's securities in both English and Chinese versions or where permitted, in a single language, in a timely manner as required by the Hong Kong Listing Rules

3.1.4 Shareholders and non-registered holders of securities of the Company have the right to choose the language (either English or Chinese) or means of receipt of the Corporate Communications (in hard copy or through electronic means).

### **3.2 Announcements and Other Documents pursuant to the Hong Kong Listing Rules**

3.2.1 The Company shall publish announcements (on inside information, corporate actions and transactions etc.) and other documents (e.g. Memorandum and Articles of Association) on the Hong Kong Stock Exchange's website in a timely manner in accordance with the Hong Kong Listing Rules.

### **3.3 Corporate Website**

3.3.1 Any information or documents of the Company posted on the Hong Kong Stock Exchange's website will also be published on the Company's website (<https://www.wuxiaptec.com.cn/>) under the "Investor Relations" section.

3.3.2 Other information about the Company's business development, goals and strategies, corporate governance and risk management will also be available on the Company's website.

### **3.4 Shareholders' Meetings**

3.4.1 The annual general meeting and other general meetings of the Company are primary forum for communication between the Company and its Shareholders.

3.4.2 The Company shall provide Shareholders with relevant information on the resolutions(s) proposed at a general meeting in a timely manner in accordance with the Hong Kong Listing Rules. The information provided shall be reasonably necessary to enable Shareholders to make an informed decision on the proposed resolution(s).

3.4.3 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at the meetings for and on their behalf if they are unable to attend the meetings.

3.4.4 Where appropriate or required, the Chairman of the Board and other Board members, the chairmen of board committees or their delegates, and the external auditors should attend general meetings of the Company to answer Shareholders' questions (if any).

## **3.5 Shareholders' Enquiries**

### **3.5.1 Enquiries about Shareholdings**

Shareholders may direct their enquiries about their shareholdings to the principal place of business of the Company in the PRC (for shareholders of domestic shares), or to the H share registrar, Tricor Investor Services Limited (for shareholders of H shares)

The address and contact details of the principal place of business of the Company in the PRC is:

288 Fute Zhong Road  
Waigaoqiao Free Trade Zone  
Shanghai  
PRC

The address and contact details of the H share registrar, Tricor Investor Services Limited is:

Level 22, Hopewell Center  
183 Queen's Road East  
Hong Kong

### **3.5.2 Enquiries about Corporate Governance or Other Matters to be put to the Board and the Company**

The Company will not normally deal with verbal or anonymous enquiries. Shareholders and the investment community will be provided with email addresses and enquiry hotline(s) of the Company through which any query in respect of the Company will be addressed.

*Note: Shareholders' information may be disclosed as required by law.*

## **3.6 Other Investor Relations Communication Platforms**

3.6.1 Investor/analysts briefings, roadshows (both domestic and international), media interviews, marketing activities for investors and specialist industry forums etc. will be launched on a required basis.

## **4 OTHERS**

4.1 The Policy will take effect from the date of listing of the Company on The Hong Kong Stock Exchange.